

# Northampton Saints Foundation

## Education Programme Officer



### Job Description

Reports to: Head of Foundation

Direct reports: None

Location: Local primary, secondary and SEND schools and alternative providers in Northamptonshire and the wider region

Contract type: zero hours

Salary: £20 per hour

Earliest start date: September 2021

### BACKGROUND

The Northampton Saints Foundation was established in 2018 and is the charitable arm of Northampton Rugby Football Club. With successful programmes in the Education and Inclusion arenas and responsible for the research and recording of the Club's rich history and heritage the Foundation has a clear vision to use the values of rugby and the power of sport to INSPIRE, SUPPORT and EDUCATE young people and their communities.

More detail can be found at: <https://www.northamptonsaintsfoundation.org>

### Role

Responsible for delivering existing and new education programmes for Northampton Saints Foundation at local primary, secondary and SEND schools and alternative education providers in Northamptonshire and the wider region.

The successful candidate will be honest, hardworking, and willing to go above and beyond within their work. They will be respectful and understanding of the Foundation's work across various programmes.

### Key Responsibilities

- To deliver high quality, attractive, curriculum relevant and translational programmes for a broad variety of school children from the education materials provided covering emotional, social, physical activity and healthy lifestyle lessons following prepared content.
- To deliver both classroom based and practical based activities to children aged 5 to 16.
- To have an understanding of working with young people with special education needs, social, emotional and behavioural difficulties.
- To understand the broad spectrum of Club and Foundation education programmes enabling comprehensive, high quality delivery of relevant content.
- To support in the continuous development of current and new programmes to enhance content and quality, meeting the Foundations ambition of excellent quality programmes.
- To ensure high standards of health, safety and behaviour control whilst delivering Foundation programmes.
- Be fully conversant and up to date with safeguarding protocols and process within an education setting.

- To develop relationships with education settings throughout delivery that ensure repeat bookings and retention.
- Positively contribute to the overall ethos, work and aims of the Foundation.

## KEY SKILLS, EXPERIENCES AND QUALIFICATIONS

- Flexible and adaptable to the needs of the service.
- Ability to communicate and conduct professional relationships with children, young people, and adults.
- Comprehensive understanding of safeguarding and promoting the well-being of children and young people.
- Ability to build strong relationships and working as a team
- Ability to self-motivate and use initiative.
- Committed to demonstrating the highest standards.
- Positive mindset, reliable and resilient.

## OTHER

The role description, person specification, role grade and role title may be subject to change at the discretion of the Northampton Saints Foundation and in accordance with business developments. Any changes will be communicated to the role holder as appropriate.

Northampton Saints Foundation is an equal opportunities employer and would welcome applications from a fully diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.

The successful candidate will be subject to an Enhanced Disclosure and Barring service check.

A full, clean driving license and access to a vehicle to travel to sites is essential.

## APPLICATION:

Please send CV and covering letter to [admin@northamptonsaintsfoundation.org](mailto:admin@northamptonsaintsfoundation.org) with you name and role applied for in the subject line.

Closing date: Ongoing

*Please note, if we receive a large number of applications, we may close the process early, so interested parties are encouraged to submit their applications as soon as possible.*

*Any CV's, contact details or other personal data shared with Northampton Saints Foundation in relation to this position will be processed for recruitment purposes only. We are storing this data in line with our privacy policy, and any information will only be shared internally as required to undertake shortlisting and interviews with those directly connected to the recruitment process.*

*We would like to keep this data until this position is filled. When that period is over, we will delete your data unless we specifical inform you that we will keep it on file for future roles.*

*To see a copy of our privacy policy or if you have any queries relating to how we manage personal data, please contact [admin@northamptonsaintsfoundation.org](mailto:admin@northamptonsaintsfoundation.org).*