



## **NORTHAMPTON SAINTS FOUNDATION**

# **EDUCATION PROGRAMME OFFICER**

## **JOB DESCRIPTION**

Reporting to the Head of Foundation  
Zero hours contract  
Salary £20 per hour

### **REMIT:**

Responsible for delivering existing and new education programmes for Northampton Saints Foundation at local primary, secondary and SEND schools and alternative education providers in Northamptonshire and the wider region.

### **RESPONSIBILITIES:**

- To deliver high quality, attractive, curriculum relevant and translational programmes for a broad variety of school children from the education materials provided covering emotional, social, physical activity and healthy lifestyle lessons following prepared content.
- To deliver both classroom based and practical based activities to children aged 5 to 16.
- To have an understanding of working with young people with special education needs, social, emotional and behavioural difficulties.
- To understand the broad spectrum of Club and Foundation education programmes enabling comprehensive, high quality delivery of relevant content.
- To support in the continuous development of current and new programmes to enhance content and quality, meeting the Foundations ambition of excellent quality programmes.
- To ensure high standards of health, safety and behaviour control whilst delivering Foundation programmes.
- Be fully conversant and up to date with safeguarding protocols and process within an education setting.
- To develop relationships with education settings throughout delivery that ensure repeat bookings and retention.
- Positively contribute to the overall ethos, work and aims of the Foundation.

### **Key skills, experience and personal attributes**

- Flexible and adaptable to the needs of the service.
- Ability to communicate and conduct professional relationships with children, young people, and adults.
- Comprehensive understanding of safeguarding and promoting the well-being of children and young people.
- Ability to build strong relationships and working as a team
- Ability to self-motivate and use initiative.
- Committed to demonstrating the highest standards.
- Positive mindset, reliable and resilient.

The role description, person specification, role banding and role title may be subject to change at the discretion of the Northampton Saints Foundation and in accordance with business developments. Any changes will be communicated to the role holder as appropriate.

Northampton Saints Foundation is an equal opportunities employer and would welcome applications from a fully diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.

The successful candidate will be subject to an Enhanced Disclosure Barring service check and Section 128 check.

A full, clean driving license and access to a vehicle to travel to sites is essential.