




FRIENDS & FAMILY



HOW TO ADD FRIENDS AND FAMILY TO YOUR ACCOUNT

1. Locate the membership number for your friend or family member
2. Visit www.eticketing.co.uk/northamptonsaints
3. Click the  person icon and log into your account
4. Click  person icon again
5. Click **View Account Menu**
6. Under Account Management click **Network**
7. Click **Add Members**
8. Add **Membership Number** and **Surname**
9. Click **Search**
10. Click **Add Member**
11. You can now buy and assign tickets to friends and family within your network during the checkout process - they will then automatically receive the tickets via email when purchased
12. If you would like to be able to renew someone else's Season Tickets within your network, follow the steps on the next page to manage for your family and friends. If not, you can close this guide and no further action is required



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HOW TO MANAGE TICKETS FOR YOUR FRIENDS AND FAMILY

1. Visit www.eticketing.co.uk/northamptonsaints
2. Click the  person icon and log into your account
3. Click  person icon again
4. Click **View Account Menu**
5. Under Account Management click **Network**
6. Click on the friend or family member whose ticket privileges you would like to manage
7. The default setting will be **I can buy tickets**, meaning you can only buy and assign tickets for each other. This can be changed to **I can buy and manage tickets** by editing the ticket privileges for each member in your network and sending a request
8. Once the request has been accepted, you will be able to manage their tickets – including renewing Season Tickets

*Please note, your friend or family member must have an account on Ticketmaster before following these steps

If you experience any issues, please contact ticketoffice@northamptonsaints.co.uk