



# FRIENDS & FAMILY



## HOW TO ADD FRIENDS AND FAMILY TO YOUR ACCOUNT

### STEP ONE

Locate the membership number for your friend or family member

### STEP TWO

Visit

[www.eticketing.co.uk/northamptonsaints](http://www.eticketing.co.uk/northamptonsaints)

### STEP THREE

Click the  person icon and log-in to your account

### STEP FOUR

Click the  person icon again

### STEP FIVE

Click **View Account Menu**

### STEP SIX

Under **Account Management** click **Network**

### STEP SEVEN

Click **Add Members**

### STEP EIGHT

Add Membership Number and Surname

### STEP NINE

Click **Search**

### STEP TEN

Click **Add** next to your friend or family member's name

### STEP ELEVEN

You can now buy and assign tickets to friends and family within your network during the checkout process - they will then automatically receive the tickets via email when purchased

### STEP TWELVE

If you would like to be able to renew someone else's Season Tickets within your network, follow the steps on the next page to manage for your family and friend. If not, you can close this guide and no further action is required

Please note; your friend or family member must have an account on Ticketmaster before following these steps

## HAVING ISSUES?

[TICKETOFFICE@NORTHAMPTONSAINTS.CO.UK](mailto:TICKETOFFICE@NORTHAMPTONSAINTS.CO.UK) // 01604 581000

Please state your name and a daytime contact number and one of our team will get back to you





# FRIENDS & FAMILY



## HOW TO MANAGE TICKETS FOR YOUR FRIENDS AND FAMILY

### STEP ONE

Visit

[www.eticketing.co.uk/northamptonsaints](http://www.eticketing.co.uk/northamptonsaints)

### STEP TWO

Click the  person icon and log-in to your account

### STEP THREE

Click the  person icon again

### STEP FOUR

Click **View Account Menu**

### STEP FIVE

Under **Account Management** click **Network**

### STEP SIX

Click on the friend or family member whose ticket privileges you would like to manage

### STEP SEVEN

The default setting will be **I can buy tickets**, meaning you can only buy and assign tickets for each other. This can be changed to **I can buy and manage tickets** by editing the ticket privileges for each member in your network and sending a request

### STEP EIGHT

Once the request has been accepted, you will be able to manage their tickets - including renewing Season Tickets

Please note; your friend or family member must have an account on Ticketmaster before following these steps

## HAVING ISSUES?

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