

Northampton Saints Foundation

Apprentice



Job Description

Reports to: Head of Foundation
Direct reports: None
Location: Milton Keynes
Contract type: 12 months
Hours of work: 30 hours per week
Salary: £6,708
Earliest start date: November 2021

BACKGROUND

The Northampton Saints Foundation was established in 2018 and is the charitable arm of Northampton Rugby Football Club. With successful programmes in the Education and Inclusion arenas and responsible for the research and recording of the Club's rich history and heritage the Foundation has a clear vision to use the values of rugby and the power of sport to INSPIRE, SUPPORT and EDUCATE young people and their communities.

More detail can be found at: <https://www.northamptonsaintsfoundation.org>

Role

As an Apprentice at Northampton Saints Foundation you will be responsible for helping the Foundation grow using the values of rugby to positively impact young people in our Inclusion Department.

The successful candidate will be honest, hardworking, and willing to go above and beyond within their work. They will be respectful and understanding of the Foundation's work across various programmes.

Key Responsibilities

- Working as an Apprentice in the Foundation's Engage inclusion programme.
- Assisting with the planning of the Engage programme
- The ability to communicate and conduct professional relationships with children, young people and adults.
- Have an understanding of how to safeguard the well-being of children and young people.
- Assisting sports delivery and supporting our young people
- Creating an environment where young people are able to succeed
- Support the Foundations goal of working with the most at risk in our community.

KEY SKILLS, EXPERIENCES AND QUALIFICATIONS

- Ability to communicate and conduct professional relationships with children, young people, and adults.
- Ability to build strong relationships, work as a team as well as using your own initiative.
- Experience of working with young people, ideally those from disadvantaged backgrounds.

- Strong communication skills with both adults and young people.
- Committed to demonstrating the highest standards of delivery to our young people.
- Positive mindset, reliable and resilient.

OTHER

During your time with the Northampton Saints Foundation, you will sit a Level 3 Community Sport and Health Officer Apprenticeship. You will be expected to complete 30 hours a week.

The role description, person specification, role grade and role title may be subject to change at the discretion of the Northampton Saints Foundation and in accordance with business developments. Any changes will be communicated to the role holder as appropriate.

Northampton Saints Foundation is an equal opportunities employer and would welcome applications from a fully diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.

The successful candidate will be subject to an Enhanced Disclosure and Barring service check and a Section 128 Check.

APPLICATION:

Please send CV and covering letter to admin@northamptonsaintsfoundation.org with you name and role applied for in the subject line.

Closing date: 1st October 2021

Please note, if we receive a large number of applications, we may close the process early, so interested parties are encouraged to submit their applications as soon as possible.

Any CV's, contact details or other personal data shared with Northampton Saints Foundation in relation to this position will be processed for recruitment purposes only. We are storing this data in line with our privacy policy, and any information will only be shared internally as required to undertake shortlisting and interviews with those directly connected to the recruitment process.

We would like to keep this data until this position is filled. When that period is over, we will delete your data unless we specifical inform you that we will keep it on file for future roles.

To see a copy of our privacy policy or if you have any queries relating to how we manage personal data, please contact admin@northamptonsaintsfoundation.org.