



## Northampton Saints Benevolent Fund

### - Application Form -

To apply for support from the Northampton Saints Benevolent Fund, please complete this application form in full.

Please read the guidance notes (see Appendix 1) and eligibility criteria (see Appendix 2) before completing the application form. For more information about how and why the Benevolent Fund committee will make decisions, see Appendix 3.

#### **PART A - Personal Information**

Name of Applicant	
Year(s) associated with the Club, and in what capacity? (please include player number if applicable)	
Date of Birth	
Contact Address	Postcode:
Is this your residential address?	YES / NO (Please circle)
Contact Telephone Number (please provide at least one)	Home: Work: Mobile:
Email Address	
Date of Application	
Signature of Applicant	





Have you approached any other organisations for support?	YES / NO (Please circle)
If 'Yes', please provide further detail:	



### **APPENDIX 1: GUIDANCE NOTES**

1. Please complete this form for all grant requests.
2. Please supply as much detail as possible to support your application so we can best meet your needs. If required information is missing, the form may have to be returned for completion, delaying any funding decisions.
3. Please apply for a grant before items are ordered or purchased, as we cannot guarantee any funding and you may be left out of pocket.
4. Please give as much relevant information on why you are applying:
  - a. How this will affect your quality of life?
  - b. The difference it will make to you and your family?
  - c. How it will help independent living?
  - d. How it will help your dependants?
  - e. Please supply supporting medical evidence where appropriate.
5. If your grant application is successful for specific items, receipts may be requested for proof of purchase.
6. The committee will aim to get back to you within three weeks of your application.

### **APPENDIX 2: ELIGIBILITY CRITERIA**

#### ***Who does the Northampton Saints Benevolent Fund support?***

- Any past player who has represented the Northampton Saints 1<sup>st</sup> XV.
- Any current player (including any contracted Academy player) who has had a contract of employment with Northampton Saints Rugby Football Club for at least 12 months.
- Any current or past member of staff of Northampton Saints Rugby Football Club or the Northampton Saints Foundation who has worked for the Club/Foundation for at least 12 months.
- A dependant of any of the above. In this context, a dependant is defined as a partner or spouse, children including adopted/fostered/step or for those whom the applicant has parental responsibility or guardianship.
- Other individuals with a close working connection with the Club as determined on a case-by-case basis.

#### ***What does the Northampton Saints Benevolent Fund provide?***

- Support in times of need, including but not limited to injury, illness, disability, bereavement.
- Specifically, the fund can offer:
  - Grants
  - Signposting to other organisations that may be able to offer support

### **APPENDIX 3: HOW/WHEN WILL THE BENEVOLENT FUND COMMITTEE MAKE DECISIONS?**

- The nature and level of support shall be determined by Northampton Saints Benevolent Fund committee acting in its sole discretion, and will be based on a range of factors including (but not limited to) the nature of the issue, the role support could potentially play, and the role and tenure of the individual at the Club.
- Financial grants will only be awarded where there is unanimous agreement from all the Northampton Saints Benevolent Fund committee that support should be given.
- The Northampton Saints Benevolent Fund committee will review applications for support and will notify the individual requesting support of its decision within four weeks of an application being received.
- The decisions of the Northampton Saints Benevolent Fund committee shall be final and are not open to appeal.