

# Northampton Saints Foundation

## Education Programme Officer



### Job Description

Reports to: Education Lead

Direct reports: None

Location: Local primary, secondary and SEND schools and alternative providers in Northamptonshire and the wider region

Contract type: 20 hours per week. Term time only (39 weeks)

Opportunity for overtime

Salary: £27,300 pro rata

Start date: 17<sup>th</sup> April 2023

### BACKGROUND

Northampton Saints Foundation was established in 2018 and is the charitable arm of Northampton Saints Rugby Club. With successful programmes in the Education and Inclusion areas and responsible for the research and recording of the Club's rich history and heritage the Foundation has a clear vision to use the values of rugby and the power of sport to INSPIRE, SUPPORT and EDUCATE young people and their communities, creating positive futures.

More details can be found: [www.northamptonsaintsfoundation.org](http://www.northamptonsaintsfoundation.org)

### Role

Responsible for delivering existing and new education programmes for Northampton Saints Foundation at local primary, secondary and SEND schools and alternative education providers in Northamptonshire and the wider region.

The successful candidate will be honest, hardworking, and motivated to give young people skills to enhance their learning and their future.

### Key Responsibilities

- To deliver high quality, attractive, curriculum relevant and translational programmes for a broad variety of school children from the education materials provided. This covers emotional, social, physical activity and healthy lifestyle lessons following prepared content.
- To deliver both classroom based and practical based activities to children aged 5 to 16.
- To have an understanding of working with young people with special education needs, social, emotional and behavioural difficulties.
- To understand the broad spectrum of Club and Foundation education programmes enabling comprehensive, high quality delivery of relevant content.
- To support in the continuous development of current and new programmes to enhance content and quality, meeting the Foundations ambition of 'best in class' programmes.
- To ensure high standards of health, safety and behaviour control whilst delivering Foundation programmes.
- Be fully conversant and up to date with safeguarding protocols and process within an education setting.

- To develop relationships with education settings throughout delivery that ensure repeat bookings and retention.
- Positively contribute to the overall ethos, work and aims of the Foundation.

## KEY SKILLS, EXPERIENCES AND QUALIFICATIONS

- Ability to communicate and conduct professional relationships with children, young people, and adults.
- Experience of delivering theory and practical sessions in education settings is essential
- Knowledge of various sports/ delivery of multi sport sessions
- Comprehensive understanding of safeguarding and promoting the well-being of children and young people.
- Flexible and adaptable to the needs of the service.
- Ability to build strong relationships, work independently and as a team
- Ability to self-motivate and use initiative.
- Committed to demonstrating the highest standards.
- Positive mindset, reliable and resilient.

## OTHER

The role description, person specification, role grade and role title may be subject to change at the discretion of the Northampton Saints Foundation and in accordance with business developments. Any changes will be communicated to the role holder as appropriate.

Northampton Saints Foundation is an equal opportunities employer and would welcome applications from a fully diverse range of candidates, regardless of age, gender, ethnicity, sexual orientation, faith or disability.

The successful candidate will be subject to an Enhanced Disclosure and Barring service check.

A full, clean driving license and access to a vehicle to travel to sites is essential.

## APPLICATION:

Please send CV and covering letter to [admin@northamptonsaintsfoundation.org](mailto:admin@northamptonsaintsfoundation.org) with your name and role applied for in the subject line.

Closing date: Friday 7<sup>th</sup> April 2023

*Please note, if we receive a large number of applications, we may close the process early, so interested parties are encouraged to submit their applications as soon as possible.*

*Any CV's, contact details or other personal data shared with Northampton Saints Foundation in relation to this position will be processed for recruitment purposes only. We are storing this data in line with our privacy policy, and any information will only be shared internally as required to undertake shortlisting and interviews with those directly connected to the recruitment process.*

*We would like to keep this data until this position is filled. When that period is over, we will delete your data unless we specifically inform you that we will keep it on file for future roles.*

*To see a copy of our privacy policy or if you have any queries relating to how we manage personal data, please contact [admin@northamptonsaintsfoundation.org](mailto:admin@northamptonsaintsfoundation.org).*